

**Bell Globemedia –Ryerson University – The Aboriginal Peoples Television Network  
Aboriginal Communicators Development Program  
Application Information and Eligibility Criteria**

Maximum Funding per applicant: \$5,000

**Eligibility Criteria**

**An applicant for the fund must:**

- 1) Be Aboriginal (First Nation, Inuit, Métis, status or non-status), and a Canadian Citizen;
- 2) Have at least 10 years experience in television, film, video, new media, or radio/audio;
- 3) Be currently working in the industry or has worked in the industry within the last year;
- 4) Be interested in improving his/her skills in new media technology and or/technical aspects of video, television, film, and or radio/audio;
- 5) Clearly explain how receiving the fund is important in advancing his/her career goals;
- 6) Have an education plan identifying the skills/education/experience he/she wishes to obtain; and
- 7) The training must take place in Canada and be industry related.

**Before a submission can be reviewed applicants must submit:**

- A completed application form (attached);
- A cover letter addressing all seven points above;
- A DVD with samples of his /her work (where applicable), no longer than 10 minutes;
- A curriculum vitae;
- An education plan indicating the anticipated beginning and completion dates of the training and what the applicant hopes to derive from it. If the candidate has already identified a program that he/she wishes to attend, and that program requires a competition for entry, he/she must attach a letter indicating acceptance into the program;
- A complete budget for their training (see page 3)
- Three reference letters

**Applications Deadline**

There is no deadline date for this program. Within five weeks of receipt of an application, a jury of selected professionals in the Broadcasting Industry will review the application and a decision regarding funding will be determined. Applications will continue to be accepted until all program funding has been awarded.

**Send applications to:**

**Debbie Isaak - Manager of HR  
Administration & Recruitment  
Aboriginal Peoples Television Network  
339 Portage Avenue  
Winnipeg, Manitoba, R3B 2C3  
(204) 947-9331 [disaak@aptn.ca](mailto:disaak@aptn.ca)**

**Bell Globemedia –Ryerson University –Aboriginal Peoples Television Network  
Aboriginal Communicators Development Program Application Form**

Name of Applicant: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_

Province: \_\_\_\_\_ Territory: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Business Name & Address: \_\_\_\_\_

City: \_\_\_\_\_

Province: \_\_\_\_\_ Territory: \_\_\_\_\_

Postal Code: \_\_\_\_\_

E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_

**I currently work as:**

My expertise is in (Please select one or more below)

1. Television
2. Film
3. Video
4. Radio/Audio
5. New Media
6. Other

**I have attached:**

1. A cover letter
2. A curriculum vitae
3. An education plan
4. A letter from the institution / program
5. A budget
6. Three references
7. VHS/audio cassette sample of my work

**Bell Globemedia –Ryerson University – The Aboriginal Peoples Television Network  
Aboriginal Communicators Development Program - Sample Budget**

Name of applicant: \_\_\_\_\_

Name of Training Facility / Trainer: \_\_\_\_\_

(Below is a list of items that may require funding. If an item does not apply write N/A beside budget line)

Educational fee / tuition \$ \_\_\_\_\_

Books / equipment \$ \_\_\_\_\_

Travel expenses \$ \_\_\_\_\_

Meals @ (\$40.00 per day) \$ \_\_\_\_\_

Room \$ \_\_\_\_\_

Other (please describe what other expenses may be incurred) \$ \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
TOTAL Training Costs \$ \_\_\_\_\_

The financial policies governing the administration of this fund are under the jurisdiction of Ryerson University.

The budget submitted should be as accurate as possible in order to avoid delays which might arise related to clarification or discrepancies between the original budget and the invoice that is submitted.

Before Ryerson can process any payment for individual trainers in the form of an honorarium, they require a completed ICON and honoraria form (Sin# required) which will be supplied upon request. Normally a paid invoice would be attached.

Travel must be via the most direct route by coach rate. Claims for first class and business travel will be reimbursed at coach rate. For car travel, the mileage rate is \$0.35/km.

A maximum of \$40.00 Canadian is allowed for meal expenses. This per diem allowance **only** applies when the training includes over night travel.

Reimbursement for hotels and other lodging will be limited to reasonable amounts and should not exceed the single occupancy rate. Claims for accommodations with friends or relatives must state the names, address and relation to the applicant.

**Funds will not be advanced. Once the training is successfully completed and the budget and claims have been approved, the applicant will be compensated directly.**

