



ACQUISITION FORM

PROGRAM INFORMATION

DATE: _____

Program Title:

Year Produced:

Date of broadcast availability:

Format: One episode or Series: # of episodes: _____

Length: 22:00 minutes
 45:00 minutes
 77:00 minutes
 94:00 minutes
 Other: _____

If your show does not meet these lengths, are you willing to edit? Yes No

Original Language Produced in:

English French Aboriginal Language: _____ Other: _____

Version(s) Available:

English French Aboriginal Language: _____ Other: _____

Is this program sub-titled? Yes No

GENERAL INFORMATION

Genre:

- Children
- Youth
- Documentary
- Drama
- Comedy
- Feature Film
- Other: _____

Target Audience:

- Children (2-11 years)
- Youth (12-17 years)
- Specific Identifiable Group: _____
- General Audience

Country of Origin:

- Canada
- United States
- United Kingdom
- France
- Other: _____

If Canadian Content, please specify:

CRTC Certification # or CAVCO Certification

All Canadian submissions over 5:00 minutes in length requires CRTC or CAVCO Certification

TECHNICAL

Is the program closed captioned for the hearing impaired? Yes No

All programs must be closed captioned per our CRTC Condition of License

Is the program Video Described for the visually impaired? Yes No

What was the shooting format? Beta SX/SP HD 16mm film 35mm film
 Other: _____

Is the program available in HD? Yes No

If yes, what make and model of camera was used _____

HD Broadcast Master Specification:

HD PRODUCTION FORMAT

All HD programs must be produced with an aspect ratio of 16:9, however, it must be produced in 4:3 safe, as per section 1.7 in the APTN Technical Program Delivery Standards. The video signals whether originating from video cameras or Telecines must comply with either SMPTE 274M or SMPTE-296M-1997 standards for HD Programs. Programs submitted for broadcast on APTN HD must be shot in formats acceptable to APTN HD, using broadcast quality media.

The following video recording formats are considered acceptable for shooting and edit mastering. However, please note that, as a delivery format, APTN will only accept HD BetaCam at 1080i 59.94.

HD Formats	Film Formats	Acceptable Upconversion Formats (with restrictions)
Sony HDCam	35 mm Film	Sony Digital Betacam
Sony HDCam SR	70 mm Film (IMAX)	Sony Betacam SP
Panasonic DVC PRO 100 mb HD		Sony MPEG IMX 50 mb (tape or XDCam)
Panasonic HD-D5 (film transfers)		Panasonic DVC Pro 50 (tape)
XD HD Betacam 4:2:0		Panasonic P2
XD HD Betacam 4:2:2		
Panasonic P2 HD		

USE OF HDV™ AND “PRO-SUMER” FORMATS:

Use of visual sequences originated on HDV™ and other “Pro-sumer” formats, generally will not be accepted within an HD program unless unusual circumstances warrant its use; for example, shooting in high-risk conditions which are dangerous to either the cameraman or the camera itself. **The use of any such material must be declared.**

Programs may not contain any more than 15% HDV footage. The combined percentage of HDV and SD up-converted footage shall not exceed 25%.

USE OF SD MATERIAL IN HD PROGRAMS

Use of native SD visual sequences, including NTSC, PAL or SECAM, or ITU-BT R.601 digital video, is accepted only in special cases; for example, insertion of archival material. The producer shall inform APTN of, among other things, the total anticipated length of up-converted SD video material to be inserted into the HD program, and clearly justify its use.

When the use of 4:3 SD materials is essential and has been approved by APTN, two basic modes of aspect ratio conversion may be used: pillar-box and top-bottom crop.

In all cases of SD to HD up-conversion:

- No alteration of horizontal versus vertical proportions (geometric distortion) will be tolerated. Conversion by horizontal stretching is therefore prohibited.
- Care must be taken to ensure that the main elements of the original 4:3 composition (e.g., principal action, graphic) are preserved.

A maximum of 25% non-HD material is allowed in production, with no more than 1 minute of continuous non-HD footage in any sequence.

HD Program Delivery Format

HD programming shall be delivered on HDCam video cassette tapes with a 1080i / 59.94 interlaced video field rate.

HD Safe Area Protection

Most APTN viewers receive our programming on standard definition television sets that have a 4:3 aspect ratio. To maximize the viewable area on these receivers, APTN will down-convert and center cut (crop) any HD originated programs that are played out on SD. **Therefore the program supplier must ensure that a full vertical height 4:3 safe area is protected in the horizontal center of the HD image at all times.** Consequently all supers, graphics, credits, subtitling and opening & closing animation sequences must fit in this 4:3 central area. Likewise the critical action components of the scene itself should also fit in the central 4:3 safe area.

HD BROADCAST MASTER AUDIO SPECIFICATION

HD Channel Allocations

Stereo HD Master

Channel 1 - Program left (Lt or Lo)

Channel 2 - Program right (Rt or Ro)

Channel 3 – Described Video

Channel 4 – Alternate Language (if applicable)

Standard Audio Reference Level

The APTN digital audio reference level is set at -20dBFS as defined in SMPTE recommended practice RP 155-2004. It corresponds to an analog alignment level of +4dBu. The reference tone level shall be consistent with the recorded program. In other words program audio levels should average out at approximately 20dBFS with occasional peaks at -10dBFS.

SD BROADCAST MASTER VIDEO AND AUDIO SPECIFICATION

Standard Definition Standards

Video program material shall be produced using current industry standard accepted norm and procedures. All material on tape must conform to either SMPTE Specification 259M in the case of Digital or SMPTE Specification RS170A for Analogue. The broadcast masters submitted to APTN must be free of physical defects such as creases drop-outs, etc. These masters must be produced on properly maintained and aligned machines.

Standard Definition Formats

All recordings will be to NTSC standard, on one of the following formats, in order of preference:

- Digital Betacam
- Betacam SX

SD BROADCAST MASTER VIDEO AND AUDIO SPECIFICATION cont...

Standard Definition Channel Allocations

- Stereo SD Master
- Channel 1 - Program left (Lt or Lo)
 - Channel 2 - Program right (Rt or Ro)
 - Channel 3 – Descriptive Video
 - Channel 4 – Alternate Language

BROADCAST HISTORY

Date(s):

Network(s):

A letter of broadcast confirmation may be required.

Festivals:

Awards:

Rating:

- G** Suitable for viewers of all ages
- PG** Parental guidance is advised
- 14A** Suitable for persons 14 years of age and older
- 18A** Suitable for viewing by persons 18 years of age and older
- R** Restricted to persons 18 years of age and over. Content not suitable for minors

Does this program have Errors and Omissions Insurance?

Yes **No**

(if no E&O, Licensor will be asked to provide a personal guarantee signed by all shareholders.)

DESCRIPTION OF PROGRAM/SERIES

Synopsis:

Name of Producer: _____

Name of Director: _____

Name of Writer: _____

Please select one or more of the following that identifies the Aboriginal content:

- Actor(s): _____

- Producer: _____
- Director: _____
- Writer: _____
- Other: _____
- Storyline: _____

CONTACT INFORMATION

Name:

Company:

Address:

Phone:

Fax:

E-mail:

Website:

- Screener Included Description Included Other _____

INTERNAL USE ONLY:

- | | |
|-----------------------------|--------------------------------|
| <input type="checkbox"/> SD | <input type="checkbox"/> E&O |
| <input type="checkbox"/> HD | <input type="checkbox"/> P |
| <input type="checkbox"/> CC | <input type="checkbox"/> AVAIL |

ACK DEC